



## Independent Development Trust

**REF NO.: IDT/LP-PSP/PANEL 2022/23**

### **Tender Notice and Invitation to Submit Proposals**

#### **INVITATION TO BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF A PANEL OF CONSULTANTS FOR THE INDEPENDENT DEVELOPMENT TRUST (IDT) LIMPOPO OFFICE FOR A PERIOD OF 36 MONTHS**

The Independent Development Trust (IDT) in the Limpopo Province hereby calls for Expression of Interest from suitably qualified and experienced service providers from the built environment professions to establish pre-approved panels of Professional Service Providers (PSPs) for infrastructure projects in Limpopo to be utilised for a period of 36 months. The following categories of professional service providers are invited:

- Quantity Surveyors;
- Architects;
- Civil Engineers
- Structural Engineers;
- Electrical Engineers;
- Mechanical Engineers;
- Occupational Health and Safety Agents

Only PSP's/ consultants who are professionally registered with relevant professional bodies are eligible to submit expressions of interest. **Entities with multi disciplines must submit individual bids per discipline.** Proposals will be evaluated in terms of the Mandatory Requirements and Generic Functionality Criteria as follows:

**PHASE ONE - MANDATORY RETURNABLE DOCUMENTS**

ITEM	MANDATORY
1	Authority to Sign this Bid (for companies that has more than one director)
2	<p>The directors must be professionally registered on the relevant discipline with the relevant body as follows;</p> <ol style="list-style-type: none"> <li>Quantity Surveyors - <i>Professional Quantity Surveyor Only</i></li> <li>Architects – <i>Professional Architect Only</i></li> <li>Civil Engineers – <i>Professional Engineer Only</i></li> <li>Structural Engineers – <i>Professional Engineer Only</i></li> <li>Electrical Engineers - <i>Professional Engineer Only</i></li> <li>Mechanical Engineers - <i>Professional Engineer Only</i></li> <li>Occupational Health and Safety Agents – <i>Construction Health and Safety Agents Only</i></li> </ol> <p>Professional registration of the director/s must own at least 50% in the company for the relevant discipline (Share percentage will be verified on the Full CSD Report of the company)</p>
3	<p>Fully completed and signed SBD Forms:</p> <ul style="list-style-type: none"> <li>SBD1: Invitation to bid</li> <li>SBD4: Bidders Disclosure</li> </ul>
4	Confirmation of addendum (if applicable)
5	Valid COIDA or Fem Certificates
6	Proof of Professional Indemnity Insurance of R5 million for all disciplines except OHS (OHS agent/Manager is R3 Million)
7	Service Providers must be registered on Central Supplier Database (MAAA Number to be used to verify registration)
8	Attendance of Compulsory Briefing Meeting
<b>Failure to comply with the above requirement will result in automatic disqualification.</b>	

## PHASE TWO – FUNCTIONALITY CRITERIA

FUNCTIONALITY CRITERIA	POINTS ALLOCATION
Experience of the company on General Building Construction projects not older than 05 years	25
Client References	10
Qualifications of the key assigned personnel	15
Experience of Key assigned personnel more than 05 years of experience (General Building Construction)	15
Locality of the firm's office	15
Closure of Projects	20
<b>TOTAL</b>	<b>100</b>

**Only bidders that score 70 points as minimum functionality threshold will qualify to be in the panel of consultants for a period of 36 months.**

## Non-Mandatory

ITEM	DESCRIPTION
1	List of all shareholders/directors with Original certified copies of their IDs (no older than 6 months from the tender closing date)
2	Company Registration Documents

## DOCUMENTS TO BE VERIFIED AT BID AWARD

The following returnable documents shall be submitted at award, the validity of this documentation will be verified at the time of award.

- Compliant Proof of Central Supplier Database (CSD) registration report

**Tender documents must be downloaded from IDT website and National Treasury e-tender on the following link:** [http://www.idt.org.za/business\\_opportunities/current-tenders](http://www.idt.org.za/business_opportunities/current-tenders) and [www.treasury.gov.za](http://www.treasury.gov.za)

NB: Documents are not available and they won't be issued at IDT Offices

## A Compulsory briefing session will be held as follows:

**Date: 01 June 2022**

**Time: @11h00**

**Venue: IDT Offices Limpopo region  
22 Hans Van Rensburg stress  
Polokwane  
0700**

Bids must be submitted on the original documentation that is issued by IDT and delivered at the following address:

**Independent Development Trust  
22 Hans van Rensburg street  
Polokwane  
0700**

**The closing time to receipt the Bids is 24 June 2022 at 11:00.**

Telegraphic, telephonic, telex, facsimile, e-mail and late Bids **WILL NOT** be accepted.